

01.25.2023

Parents/Guardians,

If your child/children will need to have ANY MEDICATION, prescription or over-the-counter, go on the band trip to Orlando, Florida, please follow the following guidelines:

- Each medication must have an individual Parent/Prescriber Authorization Form (see attached form) completed & signed by your child's doctor
- Prescription medication orders written on the Parent/Prescriber Authorization Form MUST match the prescription label on the medication bottle
- If you are choosing to send over-the-counter medications on this trip, Nurse Brooke & Nurse Vida can write the order for those, but we can only write for the amount of medication recommended on the medication label (if you are sending ibuprofen, we can only administer 1 tablet every 4-6 hours). If you desire for your child to receive more than the recommended dose, please have your child's doctor fill out the order for that medication.
- We will only accept unopened bottles, preferably less than 30 count, of over-the-counter medications.
- Prescription medications will only be accepted in original containers that have a good expiration date listed.
- **ONLY EMERGENCY MEDICATIONS** may be kept on your child's person, & that is only possible IF the doctor notates "self-carry & self-administer" on the Parent/Prescriber Authorization Form
- All other medications will be carried by a Huntsville City Schools medication assistant & will be readily available to students as needed.

All medication & completed paperwork should be turned in to Nurse Brooke & Nurse Vida no later than 3 PM Tuesday, March 21st. Any medication turned in after this date will not be accepted.

Please feel free to contact the nurses with any questions you have.

Thank you,

Vida Walls, RN 256.428.8000 ext. 2243

Brooke Owens, LPN 256.428.8000 ext. 2240